



**Funk/Levis
& Associates**

931 Oak Street, Eugene, OR 97401
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March 20, 2015

Hello,

I had the pleasure of supervising Qlara Wollock, while she was a student at Lane Community College, and working directly with her as an intern at Funk/Levis & Associates. Q was an excellent student and graphic design intern, and an engaged listener. She was always willing to take on any task assigned to her, and did so with eagerness and enthusiasm. Her intelligent and helpful approach to the design work at Funk/Levis; whether it was developing logo concepts (which the client loved, by the way), retouching photos using Photoshop; laying out designs using InDesign software; or helping rush out a client presentation, Q's skills and attitude were most enjoyable for all of us in this busy design office. She followed the instructions for each project with great attention to detail, yet added her own creativity to the design problems assigned to her. Her design and illustration work, done independently of her internship, is superb. Her willingness to listen attentively to constructive feedback, ask smart questions, seek advice, and constantly improve her work shows me that she aspires to be a great designer.

It is without hesitation that I recommend Qlara to the position she seeks.

If you have any questions about Q, please feel free to call me at 541.246.2038 or email me at chris@funklevis.com

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Berner", with a long, sweeping underline.

Chris Berner

Typography Instructor, Lane Community College
Intern Supervisor and
Senior Designer
Funk/Levis & Associates